Victoria University of Wellington Students' Association

Te Roopu Tauira a te Kura Wananga o te Upoko o te Ika a Maui Inc.

Executive Meeting Minutes

Held:	5.30pm, Wednesday 14th July, 2010
At the:	VUWSA Meeting Room, First Floor, Student Union Building, Kelburn, Wellington
Meeting number:	14
In attendance:	Max Hardy (Chair), Bridie Hood, Seamus Brady, Zachary Dorner, Alan Young, Fraser Pearce, Caitlin Dunham, Kurt Sharpe, James Sleep, Craig Carey
Present:	Sarah Robson (Editor, Salient), Lewis Van Den Berg Shaw (Salient)
Apologies:	None
Minutes recorded by:	Bridie Hood
Meeting opened:	5.29pm

1. Minutes of the Previous Executive meeting

R 73/2010: **THAT the minutes of the June 23rd Executive Meeting be accepted with amendments.**

Max Hardy/Caitlin Dunham

CARRIED

2. Notification of Urgent General Business

a) NZUSA Conference
b) VBC Relationship Agreement
c) Half year reports
d) My Tax Back at Re-Orientation
e) Environment Week

3. Executive Work Reports

Max, Alan, Bridie, Caitlin, Craig, Fraser, James, Kurt and Zack all submitted their work reports on time. There was a brief discussion about Executive members needing to focus on making up their hours, particularly when they have consistanly not been working the requied amount.
Note: Over the next two reporting periods Alan Young needs to work 55, as there are several hourse owing. Alan Young will be working for 27.5 hours during the next two report periods.

Lewis Van Den Berg Shaw enters the meeting at 5.34pm

R 74/2010: **THAT the work reports in the Executive meeting packs be accepted.**

Max Hardy/Bridie Hood

CARRIED

Seamus's work report was submitted late and was presented at the executive meeting.

R 75/2010: **THAT the Seamus Brady's late work report be accepted.**

Max Hardy/Bridie Hood

CARRIED

4. President's Report

Max spoke about the new Education Organiser and Representative Group Administrator appointments, the future construction in the Student Union Building and Steven Joyce's comments on Tuesday.

5. Urgent General Business

Sarah leaves the meeting at 5.54pm

a) NZUSA Conference

Max spoke to the NZUSA Conference that he, Seamus, Caitlin, James and Craig all attended in Dunedin last week.

b) VBT Relationship Agreement

Max talked to the Executive about the VUWSA-VBT Relationship Agreement, which outlines the general principles, finances and intentions between VUWSA and the VBT. Currently the agreement is only morally binding and VUWSA and the VBT are wishing to make it legally binding. Max advised the Executive to take the document away and look at it in more depth if need be. The VUWSA Executive approves this document in principle.

Sarah re-enters the meeting at 6.02pm

c) Half yearly reports

Max circultaed and dicussed the template for half yearly reports.

A.P: Max to send out the VUWSA Goal document which was created at retreat

A.P: Max to email out the half year report template to all Executive

A.P: Bridie to send email reminders to all Executive about due date

d) My Tax Back at Re-Orientation

Craig talked about his unhappiness of the company, 'My Tax Back' being at Re-Orientation, as he was concerned about student welfare. There was a discussion around the issue and there are now plans to create policy around 'appropriate sponsers' at these events.

e) Environment Week

Zack asked the Executive for help regarding Environment Week next week, particularrly with the VUWSA Stall and SRC.

f) VUWSA By Election

There was a short discussion about dates etc. that Max will clarify and then inform the Executive of.

Meeting Closed: **6.26pm**

Date of Next Meeting: **5.30pm Wednesday 21st July**

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